

**LOUISIANA DEPARTMENT OF NATURAL RESOURCES**  
**OFFICE OF CONSERVATION, ENVIRONMENTAL DIVISION**  
**WATER WELL PLUGGING AND ABANDONMENT FORM (DNR-GW-2)**

1. **WELL OWNER** (if different from owner when drilled, note in item 5): \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Owner's Well Number: \_\_\_\_\_

2. **LOCATION OF WELL:**  
 GPS Coordinates: Latitude: \_\_\_\_\_° \_\_\_\_\_' \_\_\_\_\_" Longitude: \_\_\_\_\_° \_\_\_\_\_' \_\_\_\_\_"  
 Parish: \_\_\_\_\_; Physical Address: \_\_\_\_\_  
 Well is Near, \_\_\_\_\_ Approximately \_\_\_\_\_ miles from (Crossroads,  
 Railroad, any Landmark, etc.) \_\_\_\_\_

*(Attach a map or sketch or registered permit plat if Rig Supply with form)*

3. **WELL INFORMATION:**  
 Use of Well: \_\_\_\_\_ Local Well No.: \_\_\_\_\_ -- \_\_\_\_\_  
 Casing material: \_\_\_\_\_ Diameter of casing: \_\_\_\_\_ in.  
 Depth of well: \_\_\_\_\_ ft. Date drilled: \_\_\_\_\_ by (provide name of  
 Water Well Contractor who installed well or hole): \_\_\_\_\_

4. **PLUGGING PROCEDURE:**  
 Describe in detail how well or hole was plugged (materials used, amount of casing and/or screen removed, or left in hole,  
 etc.): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

5. **REMARKS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*I certify that this work was done and completed in accordance with Rules and Regulations of the State of Louisiana,  
 including Chapter XII of Title 51, Public Health – Sanitary Code, if applicable, on: \_\_\_\_\_(Date)*

*by: \_\_\_\_\_(Name of Water Well Contractor), License No. WWC- \_\_\_\_\_*

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

FOR MONITOR/PIEZO/RECOVERY WELLS ONLY																			
SECTION				TOWNSHIP				RANGE				ELEVATION				QUAD NO.			

**MAIL ORIGINAL TO:**  
 Louisiana Dept. of Natural Resources  
 Attn: Ground Water Resources  
 P.O. Box 94275  
 Baton Rouge, LA 70804-9275  
 Ph. (225) 342-8244 Fax (225) 242-3505

**ONLINE ACCESS:**  
 1) Go to <http://sonris.com/>  
 2) Click on **Data Access** in the left hand panel.  
 3) Under the section labeled **Conservation**, click on **Ground Water Information**.

FOR OFFICE USE ONLY	PARISH	WELL NO.	GEOLOGIC UNIT	
	LATITUDE	LONGITUDE	SECTION	
	TOWNSHIP	RANGE	ELEVATION	QUAD NO.
	REGISTERED BY: _____	DATE: _____		
	INSPECTED BY: _____	DATE: _____		
	REMARKS: _____			

### **Water Well Plugging and Abandonment Form (DNR-GW-2)**

The purpose of the rules, regulations and standards for plugging abandoned water wells and holes, stated herein, is to protect the ground water resources of the state from surface contamination, to prevent movement of water from one aquifer to another, to prevent the entrance of objectionable materials and wastes into aquifers via open or improperly sealed water wells and holes, and to minimize health and safety hazards associated with abandoned wells and holes.

LAC 56: §527.A.4, a well is considered to be abandoned if its use has been permanently discontinued; its pumping equipment has been permanently removed; the well is in such a state of disrepair that it cannot be used to supply water and/or has the potential for transmitting surface contaminants into an aquifer; the well poses potential health or safety hazards, or the well is in such a condition that cannot be placed in the active, standby or inactive status. The owner of an abandoned well shall be responsible for plugging such a well in accordance with methods and standards stated in §531, within 90 calendar days from the initial date of abandonment. If the owner fails to plug an abandoned well within the 90-day time period, enforcement procedures, as outlined in §519, will be initiated by the department. The contractor who agrees to plug an abandoned well or hole for the owner shall be fully responsible for plugging the well or hole in accordance with the rules, regulations and standards stated herein. He is also responsible for completing and submitting a plugging and abandonment form (DNR-GW-2) to the department within 30 calendar days after completion of the plugging operation. The contractor shall also be responsible for informing the owner of the necessity of plugging and sealing any other water well or hole on the property that may have been previously abandoned or which may be abandoned in the future.

For reporting purposes only, the department considers the work completed when the work is accepted by the owner or when the contractor has moved his equipment from the site; whichever comes first. The Water Well Plugging and Abandonment form (DNR-GW-2) consists of a set of three copies. The first copy (marked DNR copy) is to be mailed to the address on the front of the form by whoever plugs the well or hole within 30 calendar days after plugging operations have been completed. If the well is plugged by a water well contractor, he shall retain the second copy of the completed form for his files and shall give the third copy to the owner/lessee immediately upon completion of the plugging operation. If the well is plugged by the owner/lessee, the second and third copies of the completed form shall be retained by the owner/lessee for his files. The Commissioner will consider and encourages the electronic submission of registration, data or reports required under this section. Failure to properly file a Plugging and Abandonment Form may result in enforcement actions including the assessment of civil penalties in accordance with the authority of the Commissioner of Conservation. Forms that are illegible, have incomplete items, lack a sketch or directions to the well, do not include latitudinal and longitudinal coordinates or have not been signed and dated will be rejected by the Department and will be returned for correction and resubmittal and may be subject to civil penalties.

The following explanation will provide clarification of intent for selected items and uniformity of reporting:

1. **WELL OWNER:** List the name, address and phone number of the legal owner of the property on which the well is located or the person or company holding a long-term lease on the property. If the owner or lessee is an individual, list first and last names and middle initial of individual. The address should be that of the owner. If the well is owned by an industry, the local address of the firm is preferred. Lastly, if the well owner assigns a specific number or name, this information should be provided as well.
2. **LOCATION OF WELL:** Provide the GPS location, parish name, and physical address of the well location. The location of the well should be described in detail and as accurately as possible so as to be located easily by the Department's staff or field inspector. Please include a detailed map or sketch with the form, showing location of the well with reference to roads, railroads, buildings, etc. and indicating due north. Use an (X) to indicate location of the well. Also, show the location of nearest existing well(s), if any nearby, by marking (Os), and approximate distance between wells. For rig-supply wells, attach a "registered" permit plat (see §105.I) and for monitoring wells, complete spaces provided for the section, township and range (see §105.J).
3. **WELL INFORMATION:** Required data are available from the water well contractor's or engineer's report.
4. **PLUGGING PROCEDURE:** Give amount of cement, bentonite, and water used. Give any other useful information, such as name of cement company used, if any, sounded depth, any obstructions or problems encountered during plugging, size and length of casing removed or left in hole, etc.
5. **REMARKS:** Use this space to present any other pertinent information, i.e. if the present owner is different than the person who had the well drilled, give the name of the initial owner.

#### ***Certification Statement:***

The water well contractor must certify the truthfulness and accuracy of the information completed on the form by providing the water well completion date, the contractor's printed name, water well license number, signature, and date.

If there are any questions or you need assistance, please call or write to:

Louisiana Department of Natural Resources  
Office of Conservation  
P.O. Box 94275  
Baton Rouge, LA 70804-9275  
Phone: (225) 342-8244