

January 17, 2013

TO: ALL POTENTIAL PROPOSERS

RE: RFP NO. 2503-13-34  
“Professional Land Services”

**QUESTIONS AND ANSWERS  
REVISED**

1. Q. The proposal includes request for **informational rate schedule** of other expenses. What would be an example of these expenditures and how are these figures to be presented in the proposal?
  - A. The proposer should attach a informational rate schedule of other expenses of fees and equipment, boats, supplies, reproduction costs, rentals, etc. that are expected to be paid by CPRA. The figures should be listed **SEPARATELY** with list of expenditures and rates to be charged.
  
2. Q. The proposal includes request for **overhead rate** and the method for computation and that it is what the **normal overhead rate used for similar projects**. What has been an approved method for computation of overhead rates?
  - A. Please consult with an accountant, auditor, or financial advisor for computing the overhead rates.
  
3. Q. What resources are available to provide the normal overhead rate used for similar projects that have previously been awarded?
  - A. There are no resources available; the overhead rates included in Volume II, Financial Information are confidential.
  
4. Q. Under section 4.4 Technical and Cost Proposal, page 9 of the RFP, there is a statement that it is desirable for responses to be limited to 30 pages, including the financial information. Please confirm that 30 pages including financial information is intended for this response taking into consideration the submission of letters of intent, evidence of financial status and resumes of both the prime and all subconsultants?
  - A. There is no limitation to the number of pages that maybe submitted.