

April 24, 2014

TO: ALL POTENTIAL PROPOSERS

RE: RFP NO. 2503-14-51
“Engineering Services for Coastal Protection and Restoration Authority Projects”

QUESTIONS AND ANSWERS

1. Q. Can we correlate the RSIQ No. 2503-14-51 to the projects listed in the LA 2012 Coastal Master Plan? In other words, is this directly connected to one of the projects in the Master Plan? If so, which project is this RSIQ for?

A. **This RSIQ is not project specific. Engineering assistance shall be provided on an Indefinite Delivery / Indefinite Quantity contract basis. Work shall be performed through the issuance of Task Orders for projects or other related services. Projects or tasks may be derived from the LA 2012 Master Plan, CPRA’s Annual Plan, feasibility studies, etc. or any other engineering need identified by the agency.**
2. Q. We currently have a similar type contract in place with CPRA, which expires later this calendar year (2014). Can we submit on this RSIQ?

A. **Yes.**
3. Q. Pg 2 (bottom) - It refers to an address for hand delivery. Please confirm that this is the address that should be used to deliver the submission by courier, such as UPS or FEDEX.

A. **The physical address at the bottom of Page 2 of the RSIQ is the address to use for express mail services.**
4. Q. CPRA 24-102 – Please confirm that there is not a limit (either per team or per firm) on the number of resumes that can be submitted.

- A. **There is no limit on the number of resumes or page limit of the resumes; however, brief and concise resumes would be appreciated.**
5. Q. CPRA 24-102 – Are we allowed to submit a separate form for each member of the team. We had done so on past submissions, but just wanted to confirm it was still acceptable.
- A. **Individual 24-102 forms are required for all subcontractors listed.**
6. Q. Scope of Services, Section 1.0 (Introduction) – Please confirm that rate sheets are not required to be submitted with the SIQ.
- A. **Rate sheets should not be submitted with the RSIQ.**
7. Q. Is there a requirement for surveying (topographic or hydrographic) or other data collection capabilities, such as geotechnical borings, environmental sampling, etc.?
- A. **No, firms may include any services they wish; however, the Scope of Services in Enclosure 1 clearly states that two types of contracts may be awarded – one of which will be reviewed and scored based on the proposal including complete engineering services capable of performing all aspects of project design.**
8. Q. Are subcontractors required to submit a complete Form 24-102?
- A. **Individual 24-102 forms are required for all subcontractors listed.**
9. Q. Is there a page limit for each resume in the proposal?
- A. **There is no page limit; however, brief and concise resumes would be appreciated.**
10. Q. Should we include key ancillary work such as surveying and geotechnical in our submittal or will they be supplied by DNR in IDIQ's for these services as part of a project?
- A. **Firms may include any services they wish; however, the Scope of Services in Enclosure 1 clearly states that two types of contracts may be awarded – one of which will be reviewed and scored based on the proposal including complete engineering services capable of performing all aspects of project design.**

11. Q. Are sub-consultants expected to submit completed CPRA 24-102 forms along with the prime consultant's forms in final proposal package? Or would the sub-consultant complete Section 8 (Resumes) and Section 9 (Work by Firm), and these sections would be added to the prime consultant's RSIQ?

A. **Individual 24-102 forms are required for all subcontractors listed.**