TO: ALL POTENTIAL PROPOSERS

RE: RFP NO. 2503-14-52
“Surveying Services for Coastal Protection and Restoration Authority Projects”

QUESTIONS AND ANSWERS

1. Q. Are sub-consultants expected to submit completed CPRA 24-102 forms along with the prime consultant’s forms in final proposal package? Or would the sub-consultant complete Section 8 (Resumes) and Section 9 (Work by Firm), and these sections would be added to the prime consultant’s RSIQ?

   A. Individual 24-102 forms are required for all subcontractors listed.

2. Q. Is the cover letter counted as part of the executive summary?

   A. No.

3. Q. Are our employees working out of our field office considered to be domiciled in Louisiana?

   A. The intent of the question is to establish the number of full-time personnel whose primary or permanent place of business are located in Louisiana offices.

4. Q. Are we to include registered Professional Land Surveyors (PLS) under item 4b in the SF24-102?

   A. Yes.