

April 17, 2012

TO: ALL POTENTIAL PROPOSERS

RSIQ "SURVEYING/ENGINEERING SERVICES FOR CRP PROJECTS"

QUESTIONS AND ANSWERS

1. Q. For the 40 points in category "Specialized Experience", if a firm has similar experience in states other than Louisiana, will they score the same amount of points as a firm with the same type of experience but all in Louisiana?

A. **Individual technical reviewers will determine if a firm's listed Specialized Experience outside of the state of Louisiana is applicable and will score accordingly.**
2. Q. For the 30 Points in category "Professional Qualifications", if a firm has personal qualifications, professional achievements, and relevant experience in states other than Louisiana, will they score the same amount of points as a firm with the same type of personal qualifications, professional achievements, and relevant experience but all in Louisiana?

A. **Individual technical reviewers will determine if a firm's listed personal qualifications, professional achievements, and relevant experience outside of the state of Louisiana is applicable and will score accordingly.**
3. Q. Does a firm need to have an office in Louisiana in order to submit a bid?

A. **A firm does not need to have an office in Louisiana to submit.**
4. Q. Is there a scoring point relationship or matrix for a firm with office(s) in Louisiana who submits a bid and firm with no offices in Louisiana?

A. **No.**
5. Q. For form 24-102 #7 resume-what is the maximum page limit you would expect from submitting firms?

A. **There is no page limit, however brief and concise resumes would be appreciated.**

6. Q. For form 24-102 #7-is this the section that makes up the 30 point score under “Professional Qualifications”?
- A. **Individual technical reviewers will determine the personal qualifications of key personnel and score the proposal accordingly, however it is safe to assume employee resumes listed in section 7 will aid in this scoring.**
7. Q. For form 24-102#8, 10 projects-what is the maximum page limit per project you would expect from submitting firms?
- A. **There is no page limit, however brief and concise project summaries would be appreciated.**
8. Q. For form 24-102 #8, 10 projects-is this the section that makes up the 40 points under “Specialized Experience”?
- A. **Individual technical reviewers will determine the relevant specialized experience of the entire proposal and score it accordingly.**
9. Q. There are six specific types of engineering services listed under A. Services Required. #1) is Coastal Engineering. Can a firm submit as a Prime Contractor on Services #2,3,4,5 and/or 6 only and be selected for one of the “non-full service team” contracts without responding to the requirements for #1) Coastal Engineering?
- A. **Yes.**
10. Q. If the answer to Question 1 above is “Yes”, can the same firm also submit as a Subcontractor on another team which is pursuing one of the “full service term” contracts including Services #1 through #6?
- A. **No. The advertisement clearly states that a firms electing to submit a proposal as a prime contractor cannot be listed as a subcontractor on another firm’s proposal.**
11. Q. Since there are separate RSIQs issued for Surveying and Geotechnical services, do the teams responding to this RSIQ need to include Surveying and Geotechnical Engineering firms on their teams?
- A. **No, firms may include any services they wish, however the advertisement clearly states that two types of contracts will be awarded – one of which will be reviewed and scored based on the proposal including complete engineering services capable of performing all aspects of project design.**

12. Q. On Form 24-102 #6-if our firm plans on utilizing team members/sub-consultants-is statement #6 stating that we should have our team members prepare their own form 24-102 enabling the LA DNR to see full capabilities of the entire team?
- A. **Individual 24-102 forms are required for all subcontractors listed.**
13. Q. Depending on how Question 1 is answered-On Form 24-102 section 4-listing of personnel by LA and non-LA domiciled categories on the firms payroll (number of people per discipline)-is the payroll in question to be that of the prime firm's payroll or does this include team sub-consultants and team members as well?
- A. **Section 4 of each 24-102 should be reflective of the individual firm.**
14. Q. Will Surveying and Geotechnical services be covered by the stand-alone contracts for those services? Or is it recommended that those submitting proposals for engineering services have survey and geotechnical firms on their teams.
- Firms may include any services they wish, however the advertisement clearly states that two types of contracts will be awarded – one of which will be reviewed and scored based on the proposal including complete engineering services capable of performing all aspects of project design.**
15. Q. Does the Prime Contractor have to provide >50% of the services for this RSIQ, or can the Prime provide a majority of the services (i.e., <50% but greater than the next highest percent allocated to a sub)?
- A. **The prime contractor is not required to provide greater than 50% of the services.**
16. Q. First Page-3rd Paragraph states: "Firms electing to submit a proposal as a prime contractor cannot be listed as a subcontractor on another firm's proposal. Firms not submitting as a prime contractor are allowed to be listed as a subcontractor on as many proposals as they deem appropriate. Please note, firms who are prime contractors on existing contracts with OCPR will be allowed to submit as subcontractors on this advertisement". The statement "Please note, firms who are prime contractors on existing contracts with OCPR will be allowed to submit as subcontractors on this advertisement"-does this preclude our firm from going after this advertisement as "Prime" for Surveying Services if we currently have a Real Estate contract with OCPR?
- A. **This does not preclude you from submitting.**