

# SERVICE STATION / AUTOMOTIVE REPAIR SHOP CHECKLIST

## A General Information:

Service Station:  Automotive Repair Shop

Date: G \_\_\_\_\_

Facility Name: \_\_\_\_\_

Location: \_\_\_\_\_  
\_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Person (s) Contacted: \_\_\_\_\_

Title: \_\_\_\_\_

By Staffmember (s): \_\_\_\_\_

NPDES Yes No  \_\_\_\_\_  
LWDPS Yes No  \_\_\_\_\_

## B. Repairs

Are repairs performed outside? Yes  No

If yes, what types of repairs:

G \_\_\_\_\_  
\_\_\_\_\_

Are these repairs the source of potential pollutants to stormwater? Yes  No

GNA \_\_\_\_\_  
\_\_\_\_\_

## C. Spill Clean-Up

Describe methods employed to clean-up spills and/or leaks (if wet, where does wastewater flow; if dry, how is absorbent disposed of):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the facility have a written Spill Prevention Control and Countermeasure (SPCC) plan? Yes  No

### D. Wastewater Information

Floor Drains	Destination:	G
	Sewer	
	Storm Drain <input type="radio"/>	
	Other <input type="radio"/>	
	Unknown <input type="radio"/>	
No Floor Drains <input type="radio"/>		
Service Bays	Treatment	G
	Grit Trap	
	Oil/Water Separator <input type="radio"/>	
	Other <input type="radio"/>	
	No Treatment <input type="radio"/>	
How often is treatment system cleaned		
Company that cleans treatment system		
Gas Island Cleanup	Destination:	G
	Sewer	
	Storm Drain <input type="radio"/>	
	Other <input type="radio"/>	
	Unknown <input type="radio"/>	
No Cleanup <input type="radio"/>		
	Treatment	
	Grit Trap	
	Oil/Water Separator <input type="radio"/>	
	Other <input type="radio"/>	
	No Treatment	
How often is treatment system cleaned		
Company that cleans treatment system		

Commercial Car Wash/ Detailing	Destination: Sewer Storm Drain <input type="radio"/> Other 8:09 AM Unknown No Car Wash <input type="radio"/>	
	Treatment Grit Trap Oil/Water Separator <input type="radio"/> Other No Treatment	G
	How often is treatment system cleaned	
	Company that cleans treatment system	
Fund Raising Hand Car Wash	Destination: Sewer Storm Drain <input type="radio"/> Other <input type="radio"/> Unknown <input type="radio"/> No Washing <input type="radio"/>	G
	Treatment Grit Trap Oil/Water Separator <input type="radio"/> Other <input type="radio"/> No Treatment <input type="radio"/>	G
	How often is treatment system cleaned	
	Company that cleans treatment system	
Radiator Flush	Destination: Sewer Storm Drain <input type="radio"/> Other <input type="radio"/> Unknown <input type="radio"/> Not Performed <input type="radio"/>	G
	Treatment Grit Trap Oil/Water Separator <input type="radio"/> Other <input type="radio"/> No Treatment <input type="radio"/>	G
	How often is treatment system cleaned	
	Company that cleans treatment system	

### E. Liquid Waste Storage And Documentation

Oil Change/Lube	Done Not Done <input type="radio"/>	
	Storage	Tank <input type="radio"/> Drum <input type="radio"/> Other <input type="radio"/>
	Capacity	
	Location:	<b>G</b>
	Under ground	
	Above ground <input type="radio"/>	
	Inside <input type="radio"/>	
	Outside <input type="radio"/>	
On Concrete <input type="radio"/>		
On Grass <input type="radio"/>		
Waste Hauler Name		
Date of Latest Manifest		
Transmission Service	Done Not Done <input type="radio"/>	
	Storage	Tank <input type="radio"/> Drum <input type="radio"/> Other <input type="radio"/>
	Capacity	
	Location:	<b>G</b>
	Under ground	
	Above ground <input type="radio"/>	
	Inside <input type="radio"/>	
	Outside <input type="radio"/>	
On Concrete <input type="radio"/>		
On Grass <input type="radio"/>		
Waste Hauler Name		
Date of Latest Manifest		
Radiator Flush	Done Not Done <input type="radio"/>	
	Storage	Tank <input type="radio"/> Drum <input type="radio"/> Other <input type="radio"/>
	Capacity	
	Location:	<b>G</b>
	Under ground	
	Above ground <input type="radio"/>	
	Inside <input type="radio"/>	
	Outside <input type="radio"/>	
On Concrete <input type="radio"/>		
On Grass <input type="radio"/>		
Waste Hauler Name		
Date of Latest Manifest		

Solvents Parts Washer	Done Not Done <input type="radio"/>	
	Storage	Tank <input type="radio"/> Drum <input type="radio"/> Other <input type="radio"/>
	Capacity	
	Location: Under ground Above ground <input type="radio"/> Inside <input type="radio"/> Outside <input type="radio"/> On Concrete <input type="radio"/> On Grass <input type="radio"/>	<input checked="" type="radio"/>
	Waste Hauler Name	
	Date of Latest Manifest	
Brake Fluid	Done Not Done <input type="radio"/>	
	Storage	Tank <input type="radio"/> Drum <input type="radio"/> Other <input type="radio"/>
	Capacity	
	Location: Under ground Above ground <input type="radio"/> Inside <input type="radio"/> Outside <input type="radio"/> On Concrete <input type="radio"/> On Grass <input type="radio"/>	<input checked="" type="radio"/>
	Waste Hauler Name	
	Date of Latest Manifest	

**F. Solid Waste Generated:**

Brakes (asbestos)	
Disposal Information:	

Tires (used)	
Disposal Information:	

Hoses, belts, etc.	
Disposal Information:	

Batteries	
Disposal Information:	

Oil Rags	
Disposal Information:	

Lathe	
Disposal Information:	

**G. Waste Storage Areas:**

Describe waste storage areas:				
Waste stored near floor drains?	Yes	No	O	G
Waste stored near storm drains?	Yes	No	O	G
Evidence of spills?	Yes	No	O	G
Stained concrete/soil?	Yes	No	O	G
Open or leaking drums, buckets, etc.?	Yes	No	O	G
Containment provided where needed?	Yes	No	O	G
Floatables such as auto parts, paper in	Yes	No	O	G
Waste storage area neat?	Yes	No	O	G

**H. Any Other Comments**

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