

INSTRUCTIONS FOR FILING FORM R-A, PART 1 CONTINUATION FORM

Purpose Of Report

The continuation form provides additional space for reporting transactions that would usually be listed on Part 1 of the report. Form R-A is a generalized continuation form that may be used with the R2, R3, or R5T TAS reports. The column headings will accommodate entries for all these types of reports.

Continuation To The R2 Report

1. The company name, month, year, transporter code and selection of ORIGINAL or CORRECTION at the top of the form should be identical to the information on Part 1. Leave the space labeled FACILITY blank.
2. Check the box to indicate that this page accompanies an R2 report.
3. Check the box to indicate that OIL is being reported on this form. *Do not report fractions of barrels.*

Continuation To The R3 Report

1. The company name, month, year, refinery facility code and selection of ORIGINAL or CORRECTION at the top of the form should be identical to the information on Part 1. Enter the refinery name and location in the space labeled FACILITY.
2. Check the box to indicate that this page accompanies an R3 report.
3. Check the box to indicate that OIL is being reported on this form. *Do not report fractions of barrels.*
4. Group code, line number and company or facility code columns are identical to the columns on Part 1. Since all transactions are considered to occur at the refinery gate, the field code column should be left blank. An R3 report does not use this column.

Continuation To The R5T Report

1. The company name, month, year, transporter code and selection of ORIGINAL or CORRECTION at the top of the form should be identical to the information on Part 1. Leave the space labeled FACILITY blank.
2. Check the box to indicate that this page accompanies an R5T report.
3. Check the box to indicate that GAS is being reported on this form.
4. Group code, line number, operator, company or facility code and field code columns are identical to the columns on Part 1.

General Instructions For Form R-A

1. Acquisition and disposition groups are listed on the reverse side of Part 1. Only groups that contain multiple lines (require line numbers) may be reported on the continuation form.
2. Acquisitions are listed on the left side of the form. Dispositions are listed on the right side of the form. Enter group codes in numerical sequence. Enter the group code on the first line and draw a continuation arrow through the group code column of all the lines in that group.
3. Each separate group must begin with line number 1. Additional lines should be entered in numerical sequence.
4. Enter codes and descriptions required for entries within that group. (See list of group codes and required descriptions on the back of Part 1.)
5. Leave at least one blank line between groups on the continuation form.
6. Use additional continuation forms as needed.
7. If corrections are filed on this page only, and does not necessitate a correction of any total on Part 1, then you may certify by signature and date on this form only.