Louisiana
SCS
State Civil Service

JOB AIDS AND RESOURCES
Optional Pay Policy Addendum – Civil Service Rule 6.16.2(c)

Addendum Creation Date: 4/2/2014
Expiration Date: 4/1/2017

Effective April 2, 2014, the State Civil Service Commission and the Governor adopted the proposed amendment to Civil Service Rule 6.16.2 Optional Pay Adjustments. This amendment includes the creation of subsection (a) Matching a job offer, (b) Compression Pay, (c) Additional Duties and (d) Recruitment. This amendment also includes a 15% cap on base pay increases granted for optional pay for additional duties within three consecutive years.

The State Civil Service Commission has approved for this notification to serve as an addendum to your agency's existing SCS Commission approved Optional Pay policy for up to three years from the effective date of this amendment. In lieu of an official update, you may attach this addendum to the existing SCS Commission approved Optional Pay policy to reflect the rule change stated above.

At the time your agency submits an official request to amend your existing Optional Pay Policy, we ask that your amended policy reflect the changes to Civil Service Rule 6.16.2 and discontinue the use of this addendum. All existing Optional Pay policies must be updated to include this amendment and approved by the State Civil Service Commission no later than April 1, 2017.

Please note that this notification is only applicable to agencies with an existing SCS Commission approved Optional Pay policy.