Date

Name of Applicant or Agent Company if using an agent

Address of Applicant or Agent Company if using an agent

Attn: Name of Applicant or Agent Contact if using an agent

**RE: P#, Coastal Use Permit Application**

 **Name of Applicant**

 **Description: Project description**

 **Location: Project location**

 **Name of Parish Parish, LA**

Dear Applicant/Agent Contact if using an agent:

This letter is notification that the mitigation plan proposal submitted for the purchase of mitigation credits from an approved mitigation bank or from an approved In-Lieu Fee Program, or where applicable, through a contribution to the Coastal Mitigation Account has been reviewed by the Office of Coastal Management (OCM). The OCM has determined that a contribution to the Coastal Mitigation Account is the appropriate option and that a minimum contribution of $XXXX.XX would be required according to the approved per acre mitigation rate to provide adequate compensatory mitigation for the unavoidable loss of 0.00 acres of type habitat that will result from the above-referenced activity (Pursuant to §724 Rules and Procedures for Mitigation).

Please make checks payable to DNR-OCM Coastal Mitigation Account and mail to:

DNR/Office of Coastal Management Express Mail: DNR, Office of Coastal Management

P.O. Box 44487 617 North Third St., Suite 1078

Baton Rouge, LA 70804-4487 Baton Rouge, LA 70802

ATTENTION: Jessica Bickham ATTENTION: Jessica Bickham

It is highly recommended that applicants/permittees coordinate compensatory mitigation with the New Orleans District, U.S. Army Corps of Engineers Office for all Department of Army permits prior to the submittal of the contribution to the Coastal Mitigation Account as Army Corps mitigation requirements may differ from those approved by the OCM.

Once the contribution for the amount stated above is received by the OCM, the applicant’s responsibility for this component of the compensatory mitigation requirement ceases upon receipt of such evidence by OCM (Pursuant to LAC, Title 43, Part I, Chapter 7, §724.F.11).

In accordance with LAC, Title 43, Part I, Chapter 7, Subchapter C, Section §724, processing of your application will be placed on hold and will resume once the above payment is received. Please refer to the above Coastal Use Permit number when responding to this request.

If you have any questions, please call (Analyst Name) at (225) 342-XXXX.

Sincerely,

(Analyst Name)

Permit Analyst

Analyst initials

cc: Section Chief for Parish, USACE

 Project Manager if known, USACE

Applicant Representative if using agent, Applicant Name