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GOVERNOR


State of Louisiana
DEPARTMENT OF NATURAL RESOURCES
OFFICE OF CONSERVATION

STEPHEN CHUSTZ
SECRETARY

JAMES H. WELSH
COMMISSIONER OF CONSERVATION

MEMORANDUM

TO: Offshore/Out-Of-State Operators and Commercial Disposal Facilities

FROM: James H. Welsh
Commissioner of Conservation 

DATE: September 5, 2014

SUBJECT: **Electronic Reporting and Paper Submission Deadline**

The Office of Conservation is converting to a new paperless reporting system that will require all Offshore/Out-Of-State Operators and Commercial Disposal Facility Operators currently required to submit annual Organization Reports (EP Form OR-1) to this Office to electronically file their annual Organization Reports on-line **effective September 5, 2014.**

Please be advised the Commissioner may grant an exception to this provision only upon show of good cause by submission, in writing, of supporting facts and pertinent data. The new on-line reporting system can be accessed at the following website: www.sonris.com.

Should you have any questions concerning the new reporting system or need assistance with completing EP Form OR-1, please call Daryl Williams at 225-342-7286.

Environmental Division

Post Office Box 94275 • Baton Rouge, Louisiana 70804-9275 • 617 North 3rd Street • 9th Floor • Baton Rouge, Louisiana 70802
Phone (225) 342-8244 • Fax (225) 242-3505 • www.dnr.state.la.us/conservation
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